

**MINUTES OF REGULAR MEETING  
FOUNTAINHEAD MUNICIPAL UTILITY DISTRICT  
OCTOBER 2, 2019**

The Board of Directors of Fountainhead Municipal Utility District of Harris County, Texas, met in regular session, open to the public, at the regular meeting place thereof, on October 2, 2019, and the roll was called of the duly constituted officers of the Board, to-wit:

Sidney A. Hubbard	President
Paul Cemer	Vice President
Bob Grace	Secretary
Norm Warwick	Treasurer
Joseph Lee Saunders	Assistant Secretary/Treasurer

and all of said Directors were present, thus constituting a quorum.

Persons also present included DeWayne and Christine High of WET Services, Inc.; Greg of Purdue Brandon; Teague Harris and Eric Johnson of IDS Engineering Group; Rene Anadel of Wheeler & Associates; Sarah Redden and later Claudia Redden of Claudia Redden & Associates; and Michael Cole of Michael A. Cole, P.C.

**TAX HEARING**

It was noted that notice of the hearing had been duly and properly published. The President convened the hearing. No persons appeared to inquire or make statements relative to the proposed tax levy. There being no persons to appear the hearing was closed.

**ORDER LEVYING TAXES FOR 2019**

**Director Cemer moved the adoption of an Order Levying Taxes for 2019 with a rate of 34 cents for maintenance and operation purposes and 22 cents for debt services purposes, which did not exceed the roll back rate. The motion was seconded by Director Ross and carried unanimously.**

**CUSTOMER COMMENTS**

There were none.

**SECURITY REPORT**

The report was submitted by the officer. It was noted that there had been 2 criminal mischief cases on Sarti; and domestic disputes requiring officers presence in Northcliffe and Cypress Creek Crossing. At the conclusion of the report she excused herself from the meeting.

## MINUTES

**Director Cemer moved the approval of the September 18, 2019 meeting minutes and Director Grace seconded the motion, which carried by unanimous vote.**

## SECURITY

Director Warwick reported that the contract renewal with the County for the Constables would include a 4.9% increase beginning in March 2020 and he recommended renewal of the contract which would otherwise remain the same. **Director Cemer moved the renewal of the contract with the County as recommended by Director Warwick, which motion was seconded by Director Warwick and carried by unanimous vote.**

## UTILITY OPERATOR REPORT

DeWayne High submitted the written report. Among other facts presented the operator reported there had been a roof collapse at a major mail sorting facility in the Houston area which resulted in all mail to be sorted going to Austin, Dallas, Corpus Christi for sorting and then transfer back to Houston for delivery. As a consequence he explained that this was resulting in substantial delays of mail and for that reason the operator was recommending the Board grant some dispensation for customers where it was clear the untimely payment of bills might be attributable to the mail delays. It was determined that this would be discussed at the next meeting. It was next explained that there had been a blockage of a sanitary sewer line near the Willowbend Apartments which required access to a backyard where a sanitary sewer line manhole line was located. Access to the easement was delayed because of reticence by the homeowner. The operator concluded remarks on the story saying that eventually access was granted and a large chunk of asphalt was removed from the line after the blockage had been cleared. He also reported a water main break at 4500 Windrift upon which work was still being done and that there remained a 10% discrepancy in the measure of water coming from the Authority and what was being billed to the District. **Director Cemer moved the approval of the report which motion was seconded by Director Warwick and carried unanimously.**

## DELINQUENT TAX ATTORNEY REPORT AND PROPOSED TERMINATIONS

The Perdue, Brandon attorney reviewed tax delinquencies and a list of accounts which warranted service terminations. After considerable and thoughtful consideration **Director Cemer moved authorization of termination of water to certain accounts recommended for termination, which motion was seconded by Director Saunders and carried unanimously.** It was noted that notice of this possible action and the opportunity to contest same had been given to all those named persons whose service is now authorized for termination.

## TAX ASSESSOR-COLLECTOR REPORT

Ms. Andel made her report which reflected current collections of 98.72%. **The report and tax bills were approved on the motion of Director Cemer, the second of Director Grace and the unanimous vote of the Board.**

## ENGINEER REPORT

Mr. Harris made a comprehensive presentation on the Capital Improvement Plan with an explanation of all the facilities, how they operate and how to address both the assessment of the facilities and actions to correct any deficiencies or needs for improvements to the system. At the conclusion of the presentation to which the operator also contributed, Director Warwick expressed the view that he would prefer doing more sooner than later. The Engineer said he could be flexible in how things are scheduled but if the Board wants to proceed to get as much done as possible that could be done. All Board members requested the "the numbers" or costs involved and a consensus was expressed to do this work sooner than later. **Director Cemer then moved that the Engineer be authorized to prepare bid documents for all of the Fountainhead subdivision to have its sanitary sewer lines cleaned and televised and to obtain bids for such work either by solicitation or competitive bidding depending on whether the Engineer's estimate for this work was \$75,000 or more. The motion was seconded by Director Saunders and carried unanimously.**

## ATTORNEY REPORT

The attorney stated that there was nothing left in his report to be covered.

## NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REPORT


There was nothing to report.

## P3, PRESIDENT AND DISTRICT 109 REPORTS

Director Hubbard said that there was nothing to report.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)

  
Secretary, Board of Directors



**CUMULATIVE COMMITMENTS FOR ACTION**  
**FOUNTAINHEAD MUNICIPAL UTILITY DISTRICT**  
**MEETING OF OCTOBER 2, 2019**

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1. **ATTORNEY** no action was required of the Attorney.
2. **OPERATOR** to continue working with Authority to correct or better calculate the amount of water being charged to the District as supplied by the Authority and to make terminations of water to certain delinquent tax accounts.
3. **ENGINEER** to further inspect roof to No. 2 Ground Storage Tank, continue to review the suggestion of a smaller diameter ground storage tank to obviate moving power line to plant and to prepare bid documents for Fountainhead subdivision cleaning and televising of lines and bidding same.

*[commitments that are unchanged are shown in italics.]*